

## Membership Criteria

Applications for membership of the Association are made using a form approved by the Council. The Council considers applications by reference to the criteria below, all of which must be satisfied in order for an application to be accepted.

When considering applications the Council considers whether companies, trading bodies or persons having close links with the applicant also meet the criteria set out in v) below. These include those who can instruct, give direction or influence the running of either the applicant's business who have also been or are still involved with another business supplying or installing equipment.

Examples of 'close links' include shared key personnel (such as managers, owners or sales staffs), shared business premises or a significant proportion of common shareholders. Essential criteria are as follows:

For applications for full membership to be approved by the Council the applicant must,

- Provide ground source heat pump related equipment and/or perform ground source heat pump works and/or provide ground source heat pump services so as to meet the appropriate UK or international standards, as may be determined by the Council from time to time.
- Provide customers with the right to cancel any sales contract within seven days (minimum) of signing such a contract (wherever such contract is signed).
- Neither publish performance statements without reference to verifiable data nor make statements and/or comparisons that are false or misleading.
- Not unfairly attack or discredit other products, advertisers or advertisements directly or by implication.
- Not through their actions bring the ground source heat pump industry into disrepute (or have history of verifiable consumer complaints or adverse court judgments disproportionate to their commercial activity).
- In the case of an application as an Installer, provide the Council with the contact details of installations that can be verified by the Association to assess whether they meet the appropriate UK or international standards. This may involve inspections of those installations. In the case of a company then the name of an individual responsible for the installation standards of the company shall be provided.

Where an applicant is refused membership they will be advised in writing of the reasons for such refusal with reference to the criteria listed above. If the applicant considers that the information used by the Association's Council in reaching their decision is inaccurate or that the Association's criteria has not been reasonably applied by the Council, then they may appeal in writing to the Council setting out the basis of their appeal. The notice of appeal must be received within 28 days of the date the applicant is advised that their membership application has been refused. This appeal will then be given full consideration by the Council and, if considered necessary by the Council, a third party shall be appointed by the Council to consider the appeal i.e. Chartered Institute of Arbitrators.

If an application for membership is refused, no fresh application for membership can be made within one year from the date of the application for membership (or the last application for membership if there has been more than one), whether or not the applicant has appealed.

Ground Source Heat Pump Association



ANNUAL SUBSCRIPTIONS

Category	Benefits include	Annual Fee
<b>Full Member</b>		
Typically Ground source heat pump <ul style="list-style-type: none"> <li>Manufacturers / Supplier / Distributors</li> <li>Drillers</li> <li>Domestic Installers</li> <li>Large Scale Designers / Installers</li> <li>Consultants / Project Management</li> </ul>	<ul style="list-style-type: none"> <li>Use of the GSHPA logo</li> <li>Inclusion in List of Members which appears on the Association's website in addition to being widely distributed in hard copy</li> <li>Receipt of monthly e-newsletter</li> <li>Invitation to trade events (and discounted entry fees where applicable)</li> <li>Regular updates on industry matters</li> </ul>	Very large company 100+ employees      £2,500  Large company 51-100      £2,000  Big company 26-50      £1,500  Medium company 11-25      £1,000  Small medium company 6-10      £580  Small company 2-5 employees      £460  Sole trader      £250
<b>Associate Member: Ancillary Companies (training / financial services etc) without voting rights.</b>		
Businesses supplying <ul style="list-style-type: none"> <li>goods</li> <li>services</li> </ul> to the ground source heat pump trade	<ul style="list-style-type: none"> <li>Use of the GSHPA logo</li> <li>Inclusion in List of Members which appears on the website</li> <li>Receipt of monthly e-newsletter</li> <li>Invitation to trade events (and discounted entry fees where applicable)</li> <li>Participation in the Association's AGM as a non-voting delegate</li> </ul>	£360
<b>Associate Member: Not for Profit / Charity (including trade associations)</b>		
<ul style="list-style-type: none"> <li>Local Authorities,</li> <li>Housing Associations</li> <li>Charities</li> <li>Not for profit organisations</li> <li>Universities, colleges</li> </ul>	<ul style="list-style-type: none"> <li>Inclusion in List of Members on the website</li> <li>Receipt of monthly e-newsletter</li> <li>Invitation to trade events (and discounted entry fees where applicable)</li> </ul>	£140  Reciprocal membership Free of charge
<b>Associate Member: Individual</b> This category does not have voting rights.		
Individuals who are NOT commercially concerned in the ground source heat pump industry	<ul style="list-style-type: none"> <li>Receipt of monthly e-newsletter</li> <li>Invitation to trade events (and discounted entry fees where applicable)</li> </ul>	£60 (Full time student: £20)
<b>Utilities &amp; Sponsoring Members</b>		
Large energy company	<ul style="list-style-type: none"> <li>Use of the GSHPA logo</li> <li>Benefits as full members</li> <li>Acknowledgement on the Association's promotional literature and website</li> </ul>	£5,000

See also notes on Application Form